

National Hispanic University

Student Information Release Form (FERPA)

The Family Educational Rights and Privacy Act (FERPA) is a Federal law designed to protect the privacy of a student's education records, including academic, financial and financial aid records. The law applies to all schools that receive funds under a program of the U.S. Department of Education. This act protects your personal information from being distributed to third parties without your consent, unless permitted by law. This form must be completed and returned to the appropriate University office either by fax or mail, before any information can be released to a third party (i.e., spouse, employer, etc.). This form remains on file with the University.

STUDENT INFORMATION:

Student's Names (Last, First, Middle Initial)

Social Security Number

Work Phone Number

Home Phone Number

Street Address

City

State

ZIP

Email Address

Date of Birth (Format: *YYY-MM-DD*) [Note: Third Party must give student's date of birth to verify identity when requesting information.]

REASON FOR RELEASE:

RELEASE INFORMATION TO:

Full Name and/or Title of Individual

Company Name

Work Phone Number

Home Phone Number

Street Address

City

State

ZIP

Email Address

RELEASE AUTHORIZATION:

Select **one** of the options below to identify the type of information to be released. Return this form to the corresponding office.

<input type="radio"/> Academic Record	<input type="radio"/> Financial Aid Information	<input type="radio"/> Information Relating to My Student Account
Office of the Register 14271 Story Road San Jose, CA 95127 Fax: 408-254-1369	Office of Financial Aid 14271 Story Road San Jose, CA 95127 Fax: 408-254-1256	Office of the Bursar 14271 Story Road San Jose, CA 95127 Fax: 408-254-1369

SPECIFIC INFORMATION TO BE RELEASED:

I hereby authorize release of the data specified above to the individual named above, for a period of one year from date of receipt.

Student Signature

Date