

THE NATIONAL HISPANIC UNIVERSITY

Financial Aid Academic Progress Appeals Form

Satisfactory requirements for the receipt of federal aid are separate and distinct from the university's academic progress requirements. By completing this form, you are acknowledging that you have been on financial aid probation or you have reached the maximum time frame for the receipt of federal aid according to the "National Hispanic University Satisfactory Academic Progress Standards for the Receipt of Federal Financial Aid" as published in the National Hispanic University Student Handbook and available for download on www.nhu.edu.

Occasionally, a student's academic progress may be delayed by circumstances that are beyond his or her control. You may appeal for an extension of federal aid if you can document the circumstances that were beyond your control that have affected your ability to progress at the required rate (i.e. death in the immediate family, illness, or other significant life change). In instances such as this, you may appeal to the Office of Financial Aid no later than 15 calendar days following the end of the second probationary term or the term in which you reached the maximum time frame. To appeal, you must complete this form and provide supporting documentation or evidence to the Office of Financial Aid for review. Failure to provide supporting documentation or evidence, which illustrates the circumstances that affected the student's ability to progress, can result in an automatic denial. If the appeal is accepted, you must meet the requirements set forth by the written approval of the appeal. A pre-existing condition (a condition or illness that you have had before the beginning of any program in the National Hispanic University) is not cause for appeal. You may not appeal the decision a second time.

The granting of an appeal by the Office of Financial Aid is not a guarantee that you will be able to come back into compliance by the end of the appeal term. If you lose federal aid eligibility, you may apply for a private educational loan through a private lender. Please allow at least 14 business days for the review of appeals.

Name: _____ 4 Last SSN Digits: _____

- 1) Please explain the circumstances that were beyond your control that lead to your lack of progress. Be sure to include dates that correspond to the terms in which you did not meet progress standards.
- 2) Please explain how you have been able to rectify the situation and make satisfactory progress.
- 3) List the supporting documentation or evidence that you are providing with this form. (Failure to provide supporting documentation can result in an automatic denial.)

I understand that I am appealing for continued participation in federal aid programs and that knowingly providing false or misleading information in connection with such programs could result in fines, imprisonment, or both.

Student Signature: _____ Date: _____

Appeals may be submitted to the National Hispanic University Office of Financial Aid by mail (14271 Story Road, San Jose, CA 95123), fax (408-254-1256). You will receive notification regarding the appeal decision in your National Hispanic University email account.