



*Small enough to
feel like familia,
fearless enough
to change the
world.*

N H U

**Admission Application
2009 -2010**

NATIONAL HISPANIC UNIVERSITY

APPLICATION PROCESS

*Thank you for considering the National Hispanic University!
We look forward to reading your application. National Hispanic University welcomes students from all ethnic, religious, and racial backgrounds. We take pride in the personal nature of our admissions process and are committed to making a fair and timely decision on your application.*

Whether you are applying as a freshmen or credential applicant, please make sure to review the following information. The best way to ensure your application receives prompt attention is to include all application materials when submitting your application packet. It is also a good idea to make a copy of your completed application for your records.

If you have further questions, please contact the Office of Admissions at:
408-273-2770
lpaz@nhu.edu

Freshmen

Candidates are required to satisfy the following requirements to be accepted into an undergraduate program.

- Have graduated from a recognized secondary school,
or
- Have taken the test of general education development (GED),
or
- Possess the equivalent in formal education;

- Have a minimum secondary school grade point average (GPA) from the last three years of study of 2.0 for first-time freshman, or 2.0 GPA for transfer students (on a four-point scale). Students with less than 2.0 GPA, may petition in writing to NHU admissions for consideration on a probationary admission for the first semester of enrollment. Students admitted on probation must obtain a 2.0 or better in their first semester to continue. Failure to do so may disqualify the student;

In addition, students need to provide the following to the Office of Admissions:

1. NHU admission application
2. A \$50.00 non-refundable application fee
3. An official high school transcript or an official GED test score. (Must be sent directly from originating school/agency to NHU) A student unable to provide these may complete a High School Graduation/GED Statement, attesting to having completed high school or the GED
4. Statement of purpose
5. Enrollment Agreement

Official transcripts must be sent directly to the Office of Admissions from each originating high school/agency and/or each college attended. "Issued to Student" transcripts will not be accepted.

Transfer

In addition to the items required of Freshmen applicants, **Transfer** applicants are required to provide the following to the Office of the Admissions:

- Official transcripts from each college attended, if applicable

Official transcripts must be sent directly to the Office of Admissions from each originating high school/agency and/or each college attended. "Issued to Student" transcripts will not be accepted.

Courses designated as "University of California Transferable" or "California State University Transferable" will be accepted as transferable to NHU for students transferring from an institution that is part of the California Community College System.

Transferability of other courses will be considered on a case-by-case basis. Normally, Physical Education courses and Computer Science courses that are more than 3 years old, are not transferable.

Credit for undergraduate work completed at other institutions may be accepted in partial fulfillment of the requirements for degrees at NHU. However, the work must be of acceptable quality (i.e., courses with a letter grade of C- or better); be comparable in nature, content and level of credit; and be appropriate to the student's program. An official transcript from each college attended must be submitted, along with the other required admission documents required.

International Students

In addition to the items required of Freshmen applicants as described above, **International Student** applicants, or those holding U.S. visas as students, are required to provide the following to the Office of the Admissions:

- A completed Student's Confidential Declaration of Finances Form. This declaration should be completed and signed by the applicant and his or her sponsor or guarantor.
- An original or certified copy of Bank Letter(s) verifying that the applicant, sponsor or guarantor has sufficient funds (in U.S. dollars, a minimum \$25,000 to show that the applicant will have sufficient financial resources to cover direct, and indirect expenses for the duration of the degree program). NHU currently has no scholarships or other financial aid for international students. If the minimum of \$25,000 is not met, applicant must provide written explanation as to other sources of financial stability for the duration of the degree program, and must be approved by the Director of Admissions.
- Passing TOEFL Test scores: a paper based minimum score of 450, or a minimum computer based score of 133 will require further language development courses. No additional requirements for paper based scores of 500 or above, or a computer-based TOEFL score of 173 or above.

When the Office of Admissions receives all required documentation (i.e. the information required for all applicants plus the above mentioned declaration and bank letters), the application will be evaluated and a letter of acceptance or denial will be issued.

International applicants and permanent residents should submit a certified copy of official records from each secondary or middle school, university, or professional school attended. International applicants are required to submit a general transcript evaluation with GPA calculation from a professional evaluation service. For a list of recommended evaluation agencies, please contact the Office of Admissions. A certified English translation of all documents must be provided.

Teacher Credential

Candidates are required to satisfy the following requirements to be accepted into the credential program.

- A Bachelor's Degree from an accredited institution, or a verified baccalaureate from an accredited foreign institution evaluated as comparable to a U.S. institution;
- Passing scores on the California Basic Educational Skills Test (CBEST);
- Must have earned an overall cumulative GPA of 3.0 (or higher) on a 4.0 scale in undergraduate studies. Students who do not meet this requirement must petition in writing to be considered for admission to the credential program. Students may be admitted into the credential program on a probationary status their first semester of enrollment; failure to meet the 3.0 requirement for first semester of study may disqualify the student.

In addition, students need to provide the following to the Office of Admissions:

1. NHU admission application
2. \$50 non-refundable admission fee
3. Enrollment Agreement
4. Official transcripts from all colleges attended, must be directly sent from the originating college to NHU
5. Two letters of recommendation, addressed to NHU
6. Statement of Purpose
7. High School Graduation Statement form; or GED Equivalency form; or equivalent.

Official transcripts must be sent directly to the Office of Admissions from each originating high school/agency and/or each college attended. "Issued to Student" transcripts will not be accepted.

FINANCIAL AID

The goal of the Office of Financial Aid & Scholarship, at NHU, is to deliver student aid efficiently and to ensure availability of aid for students who qualify, and without such assistance would be unable to pursue their educational goals at the NHU.

Eligibility for financial aid can include U.S. citizenship/permanent residency status, academic merit, and financial need. Financial need is the difference between the cost of attending NHU and the Expected Family Contribution (EFC, the amount the student and student's family are expected to contribute towards their education).

Approximately 70 percent of NHU's undergraduates receive some financial aid in the form of scholarships, grants, loans, college work-study, or some combination of the four.

Financial aid forms are available at the Office of Financial Aid & Scholarships. After we receive your completed Free Application for Federal Student Aid (FAFSA), the needs analysis helps us create an appropriate financial aid package – usually a combination of scholarships, grants, loans, and on-campus work.

**The FAFSA code for the National
Hispanic University is 016968.**

California residents are encouraged to submit the GPA Verification Form (available from their high school counselor or college Financial Aid Office). Students must submit a complete FAFSA and GPA Verification Form between January 1 and March 2 to apply for Cal Grant. However, students may still submit FAFSA after March 2 to apply for Federal Aid.

The financial aid application process is separate from the admission application process. Regardless of when you apply for admission, you should apply for financial aid as soon as possible.

If you have questions or need more information please contact:

Office of Financial Aid & Scholarships
14271 Story Road
San Jose, CA 95127
408-273-2688
wlleses@nhu.edu

**SUBMIT YOUR COMPLETE ADMISSION
APPLICATION PACKET TO:**



The National Hispanic University
Office of Admissions
14271 Story Road
San Jose, CA 95127
Phone: (408) 273-2770
Fax: (408) 254-1369
Web site: www.nhu.edu